

AIRBNB CLEANING

checklist



KITCHEN

- Wash, sanitize, and store dishes.
- Disinfect all surfaces, including counters, cabinets, and tables.
- Clean the sink, including the inside and backsplashes.
- Wipe down small appliances like the microwave, coffee maker, and toaster.
- Thoroughly clean the inside and outside of the oven, refrigerator, and freezer.
- Check and clean the oven racks, refrigerator shelves, and freezer compartments.
- Refill kitchen supplies, such as dish soap, dish towels, sponges, and trash bags.
- Clean windows, including glass and frames, and dust windowsills.
- Sweep and mop the floors, focusing on corners and baseboards.
- Empty the trash, disinfect the garbage can, and replace the trash bag.
- Ensure kitchen supplies, utensils, and cookware are neatly arranged.
- Clean and sanitize high-touch areas like light switches and cabinet handles.
- Inspect and replace any damaged or worn kitchen items.

BEDROOMS

- Wash and replace mattress protectors, sheets, pillowcases, and blankets.
- Dust the tops of dressers, nightstands, and all bedroom furniture.
- Clean and dust any ceiling fans, vents, and decor items.
- Remove smudges from windows and dust windowsills.
- Disinfect high-touch items like light switches, TV remotes, and doorknobs.
- Check for any personal belongings left behind by previous guests and notify the host.
- Inspect bedding, furniture, and items for any signs of damage or wear-and-tear.
- Vacuum drapes using an attachment, ensuring they are dust-free.
- Vacuum the floors, including under the bed and any carpeted areas.
- Empty and wipe down trash cans.
- Ensure bedrooms are stocked with clean linens and ample pillows.
- Make the bed with fresh, neatly arranged bedding.
- Arrange decor, artwork, and knick-knacks neatly.

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BATHROOMS

- Gather dirty towels, washcloths, and bathmats to start the laundry.
- Check drawers and cabinets for personal items and notify the host if found.
- Clean and polish mirrors and windows using microfiber cloths and glass cleaner.
- Disinfect countertops, backsplashes, sinks, and faucets.
- Scrub bathtubs, showers, and shower doors, addressing any soap scum or residue.
- Remove hard water stains using a solution of vinegar and water.
- Sanitize toilets, inside and out, including around the base and behind.
- Dust windowsills, vents, and exhaust fans.
- Empty and wipe down the trash can, including the lid.
- Sweep and mop the bathroom floors, ensuring grout lines are clean.
- Ensure there are ample amenities such as hand soap, shower gel, shampoo, conditioner, and toilet paper.
- Inspect the entire bathroom for wear-and-tear, mold, and any damage.
- Provide clean towels, bathmats, and a fresh shower curtain if needed.
- Arrange bathroom items neatly, including the hairdryer, toothbrush holder, and soap dispenser.

DINING ROOM

- Wipe in between furniture spindles to remove hidden crumbs.
- Check for items stuck to the bottom of the table and clean as needed.
- Wash tablecloths and any other washable fabrics.
- Disinfect highchairs or booster seats.
- Clean centerpieces and decorative items.
- Move furniture aside when cleaning the floor to catch the remaining crumbs.
- Apply wood polish to wooden dining tables, or remove fingerprints and smudge marks from glass tables.

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LIVING ROOM

- Wipe down end tables, coffee tables, shelving, and any other furniture.
- Dust and clean appliances such as televisions, speakers, and other electronics.
- Clean the interiors and exteriors of windows and sliding glass doors, wiping down windowsills.
- Dust light fixtures, including ceiling fans, lamps, and chandeliers.
- Sanitize frequently touched items like TV remotes, light switches, and game controllers.
- Clean and refresh cloth items such as couches, chairs, and throw pillows.
- Launder throw blankets and return them neatly.
- Use an attachment on the vacuum cleaner to clean under couch cushions.
- Sweep, mop, and/or vacuum the floors as appropriate for the flooring type.
- Arrange media, including books, DVDs, board games, and decor items neatly.
- Ensure throw pillows are fluffed and throw blankets are neatly folded.
- Place the welcome book in an easily accessible location.

UTILITY ROOM

- Dust and wipe down surfaces, including countertops, shelves, and cabinets.
- Clean and sanitize the sink if present in the utility room.
- Inspect and clean the washing machine and dryer, including the lint trap and exterior.
- Ensure that laundry supplies such as detergent and fabric softener are well-stocked.
- Wipe down any appliances or equipment, such as an ironing board or vacuum cleaner.
- Sweep and mop the floor, paying attention to corners and baseboards.
- Empty any trash cans and wipe them down.
- Organize cleaning supplies, tools, and other items neatly.
- Check for any signs of leaks or water damage.
- Ensure the utility room is well-ventilated and free of any unpleasant odors.
- Replace any burnt-out light bulbs to maintain good visibility.

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HALLWAYS

- Dust and wipe down surfaces such as walls, handrails, and any decorative items.
- Clean and polish light fixtures, including ceiling lights or wall sconces.
- Inspect for any scuffs, marks, or damage on walls and baseboards and address them as needed.
- Vacuum or mop the hallway floor, paying attention to corners and edges.
- Check for and remove any obstructions or clutter from the hallway.
- Ensure that smoke detectors and emergency exit signs are functioning properly.
- Replace any burnt-out light bulbs for good visibility.

CLOSETS

- Dust and wipe down closet shelves, rods, and hooks.
- Organize and tidy up closet contents, ensuring hangers and items are neatly arranged.
- Vacuum or clean the closet floor, including corners.
- Inspect for any signs of pests or moisture issues and address them accordingly.
- Check closet doors or curtains for cleanliness and functionality.
- Ensure that extra bedding, linens, and towels are neatly stored in closet spaces.
- Confirm that closet lighting is in working order.

EXTERIOR

- Remove dead leaves, branches, and debris from the lawn and garden areas.
- Regularly trim bushes and trees and maintain a well-manicured lawn.
- Remove weeds and other unwanted vegetation.
- Wipe down and clean all outdoor furniture, including tables, chairs, and lounges.
- Clean railings, balusters, and any exterior steps or pathways.
- Sweep and mop patios and decks, ensuring they are free from dirt and debris.

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INVENTORY CHECK

- 2 towels on each bed
- 2 towels in each bathroom
- 6 rolls of toilet paper in each bathroom
- 4 washcloths in each bathroom
- 2 makeup towels in each bathroom
- 3 laundry pods next to washer/dryer
- 2 dish washer pods under kitchen sink
- Trash bags under kitchen sink
- Coffee grounds in container
- Creamers, sugar, tea packets in coffee drawer